

RENTAL REFERENCE REQUEST

TO: _____ FROM: _____

RE: _____ (TENANT)

RENTAL OF: _____

The Tenant(s) named above have applied to us for a rental unit and authorized disclosure of information pursuant to *Virginia Code 55-248.9:1*. We understand you may have rented to them in the past. Please furnish the information requested and FAX or mail your reply to us. Thank you for your help.

TENANT'S AUTHORIZATION PURSUANT TO VIRGINIA CODE 55-248.9:1.

I authorize the free and complete release of all information about my tenancy at ANY rental unit, and agree to hold harmless anyone who so responds in good faith. A copy or fax of this authorization shall be accepted as if an original.

Date: _____ Tenant Signature _____

1. When did the Tenant rent from you? From _____ To _____
2. Most recent monthly rent was _____ Were Utilities included? Yes No
3. Rent was received more than 5 days late _____ times. (please indicate "0" or amount, ** explain if over "0")
4. Did tenant damage the rental unit or common areas of the property? **Yes No
5. Tenant was sent _____ notices of rental or lease violations (please indicate 0 or amount. ** explain if over "0")
6. Did/will Tenant receive the full security deposit refund? Yes **No
7. Are you owed money by Tenant? **Yes No
8. Was there any Court action involving Tenant? **Yes No
9. Would you lease to Tenant again? Yes **No
10. Are you related to Tenant by blood or marriage? **Yes No
11. **Comments: (Please explain ***starred*** answers; use additional paper if needed) _____

To be dated and signed by person completing form Date: _____ Signed: _____
Print Name and Title: _____